

**Pre-Enrollment Information**  
**(After First Full Calendar Year of Operation)**

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**Licensing Requirements in Texas**

- Cosmetology graduates completing 1000 hours and all course work and fulfilling Satisfactory Academic Progress requirements may take the state board exam to receive a cosmetology license in Texas.
- Esthetics graduates completing 750 hours and all course work and fulfilling Satisfactory Academic Progress requirements may take the state board exam to receive an esthetics license in Texas.
- Manicuring graduates completing 600 hours and all course work and fulfilling Satisfactory Academic Progress requirements may take the state board exam to receive a manicuring license in Texas.
- Eyelash Extension Specialist graduates completing 320 hours and all course work and fulfilling Satisfactory Academic Progress requirements may take the state board exam to receive an eyelash extension specialist license in Texas.
- The state(s) that the school has determined the above programs meet curriculum educational requirements for licensure and certification is Texas. The school has not determined if the programs meet curriculum educational requirements for licensure and certification in any other state.
- The Salon Professional Academy has not verified the curriculum transferability to any other state. Students should be aware that other states' licensure requirements are subject to changes.
- Students are encouraged to check with their state licensure board to confirm licensure requirements and obtain additional guidance as needed from the respective licensure board.

**Qualifications of Educators and Administrators**

The Academy employs at least 1 licensed instructor per 25 students in attendance per TDLR Law. Licensure of educators is verified through TDLR License Search and all copies of resumes, applications, and licenses are kept in employee personnel files.

**Graduation, Licensure, and Placement Rates**

**The information below is based on the reporting time frame of 1-1-2024 to 12-31-2024.**

*The Graduation Rate* is based on all students scheduled to graduate the program in 2024. Of those students scheduled to graduate in 2024, the percentage that actually graduated before November 30, 2025. The scheduled graduation date is derived from a student's most recent contract end date taking into account all leave of absences, schedule changes and re-enrollments. A student may count as a graduate if they have completed all applicable graduation requirements at The Academy. The *Licensure Rate* is based on graduates from the 2024 graduation cohort who sat for all required parts of the licensure exam prior to 11-30-2025. A student in the licensure cohort may count as a "pass" if they have passed all required portions of the national/state examination prior to 11-30-2025 (i.e., passed BOTH the written AND practical portions of the exam). The *Placement Rate* is based on a graduate who is or has been employed in a field for which their training prepared them (i.e., in a position within the beauty and wellness industry that directly relates to their field of training) after graduation and prior to November 30, 2025. Graduates who obtain temporary positions (i.e., positions where there is an expectation prior to the graduate's hire that the employment relationship between the employer and graduate will not last more than one month) are not considered placed.

**Cosmetology**

**Graduation Rate:** 92%

**Licensure Rate:** 100%

**Placement Rate:** 79%

### **Esthetics**

**Graduation Rate:** 96%

**Licensure Rate:** 98%

**Placement Rate:** 62%

### **Manicuring**

**NOT OFFERED DURING REPORTING TIME FRAME.**

### **Eyelash Extension Specialist**

**NOT OFFERED DURING REPORTING TIME FRAME.**

### **Accreditation requires disclosure of combined rates of all programs**

Combined graduation rate is 93%, combined licensure rate is 99%, combined placement rate is 71%.

### **Gender Policy**

The Academy does not discriminate on the basis of sex, age, race, color, religion, disability, national origin, or ethnic origin in admitting students nor does it recruit students already attending or admitted to another school offering similar programs of study. The enrollment in our industry is primarily female, however; gender is not considered in any factor of enrollment and has no bearing on admitting financial aid or non-financial aid students.

### **Vaccination Policy**

#### **Texas Minimum State Vaccine Requirements for College Entry**

All entering students at an institution of higher education\* are required to show proof of an initial meningococcal vaccination or a booster dose during the five-year period prior to enrolling. **They must get the vaccine at least 10 days before the first day of classes.**

\*an "institution of higher education," for purposes of this requirement, includes a "private or independent institution of higher education" per Texas Education Code Sec. 51.9192; see Education Code Sec. 61.003 for full definitions of these terms.

Entering students required to receive meningococcal vaccination and students not required to receive meningococcal vaccine are defined by the Texas Higher Education Coordinating Board Rules, Chapter 21, Subchapter T, §21.612, §21.613, and §21.614

### **Proof of Vaccination**

Students may show proof of vaccination against meningococcal disease by providing their college or university with an immunization record that shows they have been vaccinated against meningococcal disease in the last five years. Acceptable proof includes one of the following:

- A form showing the signature or stamp of a physician or his/her designee, or public health personnel that shows the month, day, and year the vaccination dose or booster was administered
- An official immunization record generated from a state or local health authority that shows the month, day, and year the vaccination or booster dose was administered
- An official record received from school officials (includes records from out of state)

Students may get a copy of their immunization records from their private healthcare provider or local health department, depending on where the vaccination(s) were administered. If the student's immunization records are in [ImmTrac2, the Texas Immunization Registry](#), he or she can request a copy by calling the Texas Immunization Information Line at 1-800-252-9152. Please note that individuals 18-26 years of age must re-consent as an adult in order to stay in the registry.

For more information regarding the State of Texas vaccination requirements and information on how to receive a State exemption visit <https://dshs.texas.gov/immunize/school/college-requirements.aspx>

### **Physical Demands Placed On the Body**

There are physical demands placed on the body in most careers. Care must be taken to protect your back, legs, and feet. One way to do this is strength training to enhance your back, abdomen, and leg muscles. Regular exercise will help to promote all over body conditioning and will improve circulation in your legs and feet. We recommend consulting your doctor before beginning any exercise program. Because this job requires that you stand/sit for long periods of time, it is suggested that you wear proper fitting, supportive shoes, and support hose. These are not a requirement but will help to increase your chances of longevity in the profession.

### **Safety Requirements**

Safety suggestions with this profession would include wearing shoes that would not be slippery when walking on a damp floor. All hair needs to be swept up following each haircut to minimize accidents. All water spilled should also be wiped up as quickly as possible. It is the responsibility of each student to promote a safe work environment. Gloves should be worn during chemical services to reduce any allergic reaction that an individual may have to certain chemicals. Any product that would accidentally get in the eyes should be flushed thoroughly with water. Seek medical attention if irritation continues.

### **Compensation Expected**

Our graduates will find a variety of employment opportunities and a variety of earning potential within our industry, including salary and gratuities in an **entry-level position** depending on the work schedule and the area population. A commission scale is commonly used to pay industry professionals resulting in much higher pay after an introductory period of several months. Retail commission is also common. Some salons/spas now offer benefits resulting in higher earnings.

Booth rental is popular in some areas of the country. A booth rental salon operates as an independent salon; therefore, income of the owner/service provider will be based on profitability and best business practices. For more information on compensation please visit the US Bureau of Labor Statistics website at:

<http://www.bls.gov/bls/blswage.htm> The Academy does not promise nor guarantee any kind of salary, compensation, or any other benefits.

### **Employability:**

The Salon Professional Academy curriculum prepares students for today's salons and spas. Our students receive training in the basic as well as cutting-edge, advanced technical skills, client communication skills, client retention, prebooking, and retail sales skills. Advice and feedback are received from The Academy Advisory Board members who include salon and spa owners, professional educators, and business owners to aid The Academy in gaining the most current information provided from the labor market. Employer surveys are sent to salons that hire our graduates, so The Academy stays current with salon owner recommendations regarding our graduate's preparedness for today's salon environment. The Student may request and receive assistance in job placement at any time after completing training. Assistance is not a promise or guarantee of employment, but it means that graduates may request and receive staff assistance, to the extent The Academy determines appropriate in locating job openings.

**Satisfactory Academic Progress (SAP) Policy Acknowledgement**

The Satisfactory Academic Progress (SAP) Policy is located in the Student Handbook. I acknowledge that I have read and received a copy of the Student Handbook containing policies including but not limited to the Satisfactory Academic Progress (SAP) Policy.

**Cosmetology Laws and Rules**

The Annual Notice is given as part of the pre-enrollment process and lists information relating to accessing the Texas Department of Licensing and Regulation Cosmetology Laws and Rules. I acknowledge that I have read and received a copy of the Annual Notice containing information including but not limited to Cosmetology Laws and Rules.

**I have read and understand the information provided above. I have received this information prior to signing my Enrollment Agreement (Contract).**

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Student Signature

Date